

Date: May 3, 2008

QUADNA MOUNTAIN TOWNHOUSE ASSOCIATION
ENVIRONMENTAL IMPROVEMENTS

You may be thinking of making some alterations and/or improvements on the exterior of your townhouse or perhaps on the common property. If you are planning on doing so, you must submit the request, as defined by the Declaration Article IX Section 1, to the Board of Directors/Environmental Control Committee for consideration.

The Declaration of our Townhouse Association requires that any alteration and/or improvements to the exterior of our houses (including wall hangings, decorations and other non-standard items) and to our common grounds require the submittal of a written request to and subsequent approval by the Board of Directors/Environmental Control Committee prior to the work being done. Please keep in mind as members of a Townhouse Association we have all agreed to abide by the same environmental control guidelines. These guidelines benefit everyone in the Townhouse Association because they help preserve and/or increase the values of our homes as well as increasing the aesthetic quality of our neighborhood.

For your benefit we have included an Environmental Control Change Application with this letter. If you are planning on doing any improvements you are required to fill out the application and follow the directions for submittal and consideration by the Board of Directors/Environmental Control Committee.

If you have any questions or concerns regarding this process please contact a Board member directly, send a letter to us at 300 Quadna Mountain Road, or use the website.

Thank you for your cooperation in this matter.

QUADNA MOUNTAIN TOWNHOUSE ASSOCIATION

Attachment: Article IX Section 1